

**University of North Texas  
Degree Program Inventory Change Process**

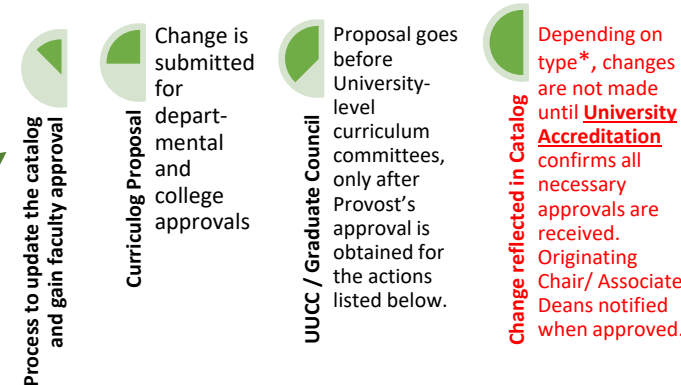
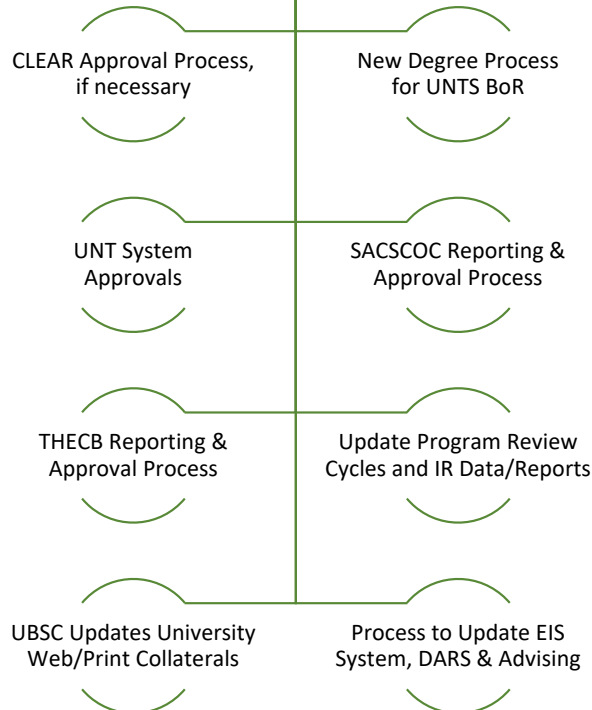
**Starting Point**

Proposal to Make a  
Degree Program Inventory Change

\* **Obtain Provost Approval** by Submitting a Proposal for New Programs & Changes to Existing Programs Form. Submit to Elizabeth Vogt in University Accreditation.

If required (see box below), the Proposal for New Degree Programs AND Changes to Existing Programs form should have initial Provost's Office approval before beginning the Curriculog proposal. Send to Elizabeth Vogt.

Proposal Sent to **University Accreditation**  
(Processes do not begin until Curriculum Committee Approval is Received, if required)



**\* Proposals for New Degree Programs AND Changes to Existing Programs**

As of fall 2017, [a new form](#) was implemented to replace the following forms: VPAA-182 Request for UNT Planning Authority Form, Online CLEAR Program Proposal Form, and University Accreditation's usage of the THECB Long Form. The form will now be used in place of the three forms. Please fill out the sections that apply to your proposal for the following types of changes.

**APPLICABILITY:** Use this form when:

- (a) creating a new degree/stand alone certificate (online, face-to-face, or hybrid);
- (b) adding a concentration to a degree (only required if the concentration significantly changes the degree in its current form);
- (c) consolidating degrees;
- (d) closing a degree or certificate;
- (e) increasing/decreasing SCH for a degree/certificate;
- (f) changing a CIP code;
- (g) changing program modality to more than 50% electronically delivered, e.g. online, video conferencing, etc.;
- (h) entering into a collaborative academic arrangement that includes the initiation of a dual/joint program;
- (i) offering a degree or certificate program at an offsite location;
- (j) initiating a direct assessment competency-based educational program;
- (k) renaming a degree/certificate;
- (l) creating a Grad Track pathway (a copy of the Grad Track application should be attached to this form and entered in Curriculog);
- (m) changing the name of a college/academic department;
- (n) moving degree/certificate programs between colleges/departments;
- (o) moving departments to other colleges; or
- (p) creating/closing a department/college.

University Accreditation, 8.27.2020